

## ASEAN CORPORATE GOVERNANCE SCORECARD (ACGS)

<b>A. RIGHTS OF SHAREHOLDERS</b>	
A.1	Basic Shareholder Rights
A.2	Right to participate in decisions concerning fundamental corporate changes
A.3	Right to participate effectively in and vote in general shareholder meetings and should be informed of the rules, including voting procedures, that govern general shareholder meetings.
A.4	Markets for corporate control should be allowed to function in an efficient and transparent manner.
A.5	The exercise of ownership rights by all shareholders, including institutional investors, should be facilitated.
<b>B. EQUITABLE TREATMENT OF SHAREHOLDERS</b>	
B.1	Shares and Voting Rights
B.2	Notice of AGM
B.3	Insider trading and abusive self-dealing should be prohibited.
B.4	Related party transactions by directors and key executives.
B.5	Protecting minority shareholders from abusive actions
<b>C. ROLE OF STAKEHOLDERS</b>	
C.1	The rights of stakeholders that are established by law or through mutual agreements are to be respected.
C.2	Where stakeholder interests are protected by law, stakeholders should have the opportunity to obtain effective redress for violation of their rights.
C.3	Mechanisms for employee participation should be permitted to develop.
C.4	Stakeholders including individual employee and their representative bodies, should be able to freely communicate their concerns about illegal or unethical practices to the board and their rights should not be compromised for doing this.
<b>D. DISCLOSURE AND TRANSPARENCY</b>	
D.1	Transparent Ownership Structure
D.2	Quality of Annual Report
D.3	Disclosure of Related Party Transactions (RPTs)
D.4	Directors and Commissioners dealings in the shares of the company
D.5	External Auditor and Auditor Report
D.6	Medium of Communications
D.7	Timely filing/release of annual/financial reports
D.8	Company Website
D.9	Investor Relations
<b>E. RESPONSIBILITIES OF THE BOARD</b>	
E.1	Board Duties and Responsibilities
E.2	Board Structure
E.3	Board Processes
E.4	People on the Board
E.5	Board Performance